CKCS BEFORE AND AFTER SCHOOL CARE ADMISSION APPLICATION 2025-2026

Please return the following forms along with your $50.00 per family registration fee to the school office. If you need care for more than one child, you must fill out these forms for each child individually.

Date: _____

TO BE COMPLETED BY PARENT OR GUARDIAN:

STUDENT INFORMATION

Student Name: _____
FIRST NAME MIDDLE NAME LAST NAME

Date of Birth: _____ Gender □ M □ F 2025-26 Grade: _____

Eye Color: _____ Height: _____ Weight: _____

Primary Address: _____
STREET CITY STATE ZIP

PARENT/GUARDIAN INFORMATION

Relationship to child(ren): _____

Parent/Guardian Name: _____
FIRST NAME MIDDLE NAME LAST NAME

Parent/Guardian Address: _____
STREET CITY STATE ZIP

Cell Phone: _____
Home Phone: _____
Work Phone: _____
Primary Email: _____
Occupation: _____
Employer: _____

PARENT/GUARDIAN INFORMATION

Relationship to child(ren): _____

Parent/Guardian Name: _____
FIRST NAME MIDDLE NAME LAST NAME

Parent/Guardian Address: _____
STREET CITY STATE ZIP

Cell Phone: _____
Home Phone: _____
Work Phone: _____
Primary Email: _____
Occupation: _____
Employer: _____

EMERGENCY CONTACT INFORMATION

EMERGENCY CONTACT #1

Relationship to child(ren): _____

Emergency Contact Name: _____
FIRST NAME MIDDLE NAME LAST NAME

Emergency Contact Address: _____
STREET CITY STATE ZIP

Emergency Contact Phone Number: _____ □ Emergency □ Pick Up

EMERGENCY CONTACT #2

Relationship to child(ren): _____

Emergency Contact Name: _____
FIRST NAME MIDDLE NAME LAST NAME

Emergency Contact Address: _____
STREET CITY STATE ZIP

Emergency Contact Phone Number: _____ □ Emergency □ Pick Up

EMERGENCY CONTACT #3

Relationship to child(ren): _____

Emergency Contact Name: _____
FIRST NAME MIDDLE NAME LAST NAME

Emergency Contact Address: _____
STREET CITY STATE ZIP

Emergency Contact Phone Number: _____ □ Emergency □ Pick Up

EMERGENCY CONTACT #4

Relationship to child(ren): _____

Emergency Contact Name: _____
FIRST NAME MIDDLE NAME LAST NAME

Emergency Contact Address: _____
STREET CITY STATE ZIP

Emergency Contact Phone Number: _____ □ Emergency □ Pick Up

I, _____ give permission for any person above to be contacted and for my child(ren) to be released to those listed as pick up.

Parent/Guardian Signature: _____ Date: _____

STUDENT HEALTH HISTORY

Does your child have:

- *life-threatening health conditions*? □ NO □ YES

If *yes*, please state condition/s:

- Severe allergic reaction to bee sting: □ NO □ YES

If *yes*, please describe reaction:

Anaphylactic: □ NO □ YES

- Severe allergic reaction to food or nuts: □ NO □ YES

If *yes*, please describe food/nut type and reaction:

Anaphylactic: □ NO □ YES

- Mild allergic reaction to food, nuts or other: □ NO □ YES

If *yes*, please describe food/nut/other type and reaction:

- Asthma: □ NO □ YES

If *yes*, will your child require asthma management during afterschool hours: □ NO □ YES

- Diabetes: □ NO □ YES

If *yes*, please describe type:

Self-manageable: □ NO □ YES
Pump: □ NO □ YES

- Heart Condition: □ NO □ YES

If *yes*, please provide diagnosis:

Pacemaker: □ NO □ YES

- Bleeding Disorder: □ NO □ YES

If *yes*, please provide diagnosis:

- Seizure/Neurological Disorder: □ NO □ YES

If *yes*, please describe condition:

- GI/Feeding Condition: □ NO □ YES

If *yes*, please describe condition:

- Bowel/Bladder Condition: □ NO □ YES

If *yes*, please describe condition:

- Behavioral/Emotional Concerns: □ NO □ YES

If *yes*, please describe:

- Visual Impairment: □ NO □ YES

Glasses: □ NO □ YES
Contacts: □ NO □ YES

- Hearing impairment: □ NO □ YES

Hearing Aids: □ NO □ YES

- Other health concerns: □ NO □ YES

If *yes*, please describe:

If your child has any allergies, please have your child's physician complete the *Allergy and Anaphylaxis Emergency Plan.* This plan must be signed by both the physician and parent or legal guardian.

DAILY MEDICATIONS

*A written authorization from a Health Care Provider and parent is required before **any** medication, prescription or over the counter, can be given. Please complete the medication administration form for any medications to be given during after school care.*

Medication need during after school care hours: □ NO □ YES

If *yes*, please specify (authorization needed):

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____

MEDICAL EMERGENCY PLAN

If a child is injured while in our care and needs further first aid or a visit to the doctor, parents/guardians will be called immediately. If we cannot reach you, we will contact the next person listed on your emergency form. Please keep this information updated, notifying us of any changes in your child's emergency form.

In the event of a medical emergency where neither you nor the emergency contacts listed can be reached, CKCS After Care will call an ambulance to transport your child for medical treatment to the nearest hospital or medical facility.

I, _____ have read and understand the Christ the King After
PARENT/LEGAL GUARDIAN PRINTED NAME
School Care Medical Emergency plan. In signing below, I agree with and am providing consent of this plan.

Parent or Legal Guardian Signature: _____ Date: _____

CKCS BEFORE AND AFTER SCHOOL CARE ENROLLMENT CONTRACT 2025-2026

Christ The King Before and After School Care is only available on in-person instructional days. This eliminates care for any holidays, snow days, school breaks or emergency closures. Students can attend 1-5 days a week or on a drop-in basis if available. Prior arrangements for drop-in must be made with Breanna at bkruschke@ckschool.net.

Before School Care will operate 6:50am-7:50am for K-8 students for $7.00 per student per day. After School Care will operate 3:00pm-6:00pm, Monday-Thursday for $20.00 per student per day, and on Fridays from 1:45pm-5:00pm for $20.00 per student per day. On early release days CKCS After School Care will end 4 hours after release time. For example, if the school release time is 11:30am, children must be picked up no later than 3:30pm. If ever a child is picked up later than closing time, there will be a $10.00 per minute late fee applied.

All payments are made directly to Christ the King Catholic School. Payments are due on the 15th of each month. **Payments received after the 15th will incur a $20 late fee**. ACH is strongly encouraged (see attached form). If you are unable to do ACH, arrangements can be made through the finance office. Accounts will be charged a $25.00 return check fee on checks returned for non-sufficient funds.

*Our before school program is not currently offered to the Montessori Preschool due to the later start with their day. We do offer care in the after-school program for preschool age children, as we are able to have the proper staffing to accommodate during this time. Please reach out if you have a preschooler that you would like to register for ASC. *

PROGRAM COSTS	
Non-Refundable Registration Fee	$50.00 per family
After Care Cost Per Day Used	$20.00 per student
Before Care Cost Per Day Used 6:50-7:50AM: K-8 Students Only	$7.00 per student
Late Pick Up Fee	$10.00 per minute
Late Payment Fee	$20.00
Non-Sufficient Funds Check Return Fee	$25.00

I have read the CKCS After School Care Enrollment Contract and I understand that I have a moral and legal obligation to fulfill my responsibilities. I further understand that failure to comply with the payment schedule may result in: (A) My child(ren) being withdrawn from CKCS After School Care; (B) Initiation of legal proceedings; (C) Loss of eligibility for re-registration; (D) subject to Collection Agency.

Parent or Legal Guardian Printed Name: _____

Parent or Legal Guardian Signature: _____ Date: _____