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## CKCS SCHOOL ADVISORY COMMISSION (SAC)

# MEETING MINUTES

Date: January 29th , 2026

Time: 5:33-7:32 PM

Location: Christ the King Catholic School, Art (Multipurpose) Classroom

### **\*\*I. Opening\*\***

A. Opening Prayer- All attendees recited the Opening Prayer.

B. Attendance

- a. Voting members: Melanie Iglesias, Bill Tierney, Greg Wright, Jennel Bieber, Laura Carr, Danny Bahnmler.
- b. Non-voting members: Kris Peugh, Courtney George.
- c. Guest: Virginia Titus.
- d. Did not Attend: Jeanne Macatangay, Sarah Moore.

### **\*\*II. Approval of Minutes\*\***

Review and Approval of Previous Meeting Minutes without amendment was approved by all the attendees.

### **\*\*III. Reports\*\***

A. Office of Advancement Report- Updates from Caitlin and Theresa (Directors of Advancements)

i. Bridge the Gap Campaign-

-We have a link for payments online: [www.ckschool.net](http://www.ckschool.net)

-As of Dec 31 st we are at 13K Total.

-No fall mailer or postcard (trifold) was done last fall.

-Physical mailer will be sent out again in March to request donations.

- Increased Social Media presence – launching Giving Tuesday.

- Email blast was sent last week – sent to school families, Alumni, friends of CK.

ii. Playground Fundraisers-

- The fundraising plan has been approved by the Diocese/Bishop! We are moving forward with planning events with two parent volunteers who will run playground fundraisers during the year.

iii. Auction

- Send out SAVE THE DATE for April 25th to student's homes.

- Started working on Procurement. The auction committee meets every 3rd Thursday of the month. All chairs have returned. The Raffle Chair position is also

filled.

- Launching the invitations and ticket sales the 2nd week of February
- Sponsorships opportunities are now available for auction and we have some businesses who are in.
- Sent out an Auction charge of \$25 to support the silent auction procurement. We have 127 families that have paid as of January 29th.
- We sent out physical invoices and 97 families have not paid. (If you are a sponsor it will be included in the sponsorship payment).
- Proposing to add the procurement fee in the registration packet that goes out next month.
- Thermometer Goal will be made visible -in person or digital

iv: Father Daughter Dance – Feb 28 , 2026 6-8 pm  
Sold 30 tickets ( 50 dollars each)=\$ 1500  
Goal: 5K for the event

B. Principal's Report- by Kris

- January was a budget month.
- The budget was presented to the Financial Committee.
- Registration packet will be put together and will go out next week , including letter from SAC. Another letter will be added in front of the tuition contract.

C. Committee Reports

a. PTO Liaison – Jennel

-Skate Night at the Roller Arena was a great event, but wasn't as busy (there were other events happening that day).

Upcoming events: Catholic Schools week teacher lunch, Bingo Night, Book and puzzle exchange.

b. Parish Council Liaison – Kris

Stairs are completed, but we are working on revising some modifications needed on the handrails (too close and scrape knuckles when too close).

c. Finance Council Liaison -Bill

-Budget is healthy but there are challenges with enrollment.

-Plan to have fundraisers next year.

-We have a balance budget

-Community Visibility to market the school

d. Facilities Liaison – Caitlin and Theresa

- Revisions needed to the stairs. No need for full stair closure.

- Speed Bumps and cross walk approved and will be done this summer.

**SAC went into an executive session to discuss tuition and budget for 2026-202**

**\*\*IV. Old Business\*\***

-Will be working on the strategic plan goals and we will update everyone on completed tasks- Kris and Melanie

**\*\*V. New Business\*\***

a. Sacramental Prep- Sarah

-Confirmation has 70 kids in the new class and then 60 kids in the year 2 class. There will be a big mass for the Tri-Cities as we're on a Jubilee Year. Bishop Tyson is performing three confirmations and Tri-Cities will be conducted in the HAPO Center over Memorial Day weekend.

-Need more volunteers for the confirmation formation on super Sundays.

-Middle School Retreat for year 2 will be on November 14 & 15, 2025.

b. A large benefactor will be funding a citywide teacher retreat in August right before the school starts. They will bring a couple of renowned speakers to support our teachers.

c. Support and encourage families to go to Tri-Cities Prep.

d. Possible future plan for SAC members: As ambassadors for the school we could call new parents and be present with our tags during future informative school sessions.

e. We need a picture of the SAC members for the website. Will need bios of our newest members (Greg, Jennel, Laura, Jeanne). Also the minutes will need to be updated on the website (updated copies are posted, but will need to change the year). Melanie will let Stef know.

**\*\*VII. Next Meeting\*\***

Next meeting will be on March 26 at 5:30 PM

**\*\*VIII. Adjournment\*\***

Adjourned at 7:32PM