



CKCS SCHOOL ADVISORY COMMISSION (SAC)

MEETING MINUTES

Date: January 30, 2025

Time: 5:30-7:00pm

Location: Christ the King Catholic School, Art (Multipurpose) Classroom

****I. Opening****

A. Secretary position – (V.P. Brock Sande)

B. Opening Prayer

C. Attendance

- a. Voting members: Mark Austin, Danny Bahnmler, Melanie Iglesias, Kelli Kania, Brock Sande, Winnie Magdangal
- b. Non-voting members: Kris Peugh, Theresa Woehle, Caitlin Elder, Sarah Moore
- c. Guest: Jesse (school parent)

****II. Approval of Minutes****

A. Review and Approval of Previous Meeting Minutes with minor amendments

****III. Reports****

A. Principal's Report

a. Safety Enhancements

i. New Smoke/Heat detectors and Powered Fire Doors planned for later this year/summer

b. Registration 2025-2026 Procedures (New Students)

i. With feedback from preschool and grade school teachers, a protocol has been developed to assess incoming kindergarten students and new 1st - 8th grade students who will be joining CKCS. Specifically, preschool students will have several dates and opportunities to exhibit their readiness for kindergarten.

First - eighth grade students must provide letters of recommendations and school records prior to acceptance at CK. These new requirements will assist administration in placing students and ensuring that CK can effectively serve all CK students.

- ii. It was reiterated that the goal of this policy is to ensure students are prepared for entering classrooms and the school can provide the best environment for each child to succeed.

B. Office of Advancement Report - Caitlin and Theresa

a. Fundraiser Updates

- i. Engaged in Auction Preparation; Saturday May 3rd, Tropical Escape
- ii. Sausage Fest planning meetings are already underway
- iii. Bridge the Gap mailers to go out soon
- iiii. Golf Tournament is scheduled for Friday May 30th at Horn Rapids

b. Planning Alumni Day for Saturday June 14th

- i. Alumni from the 70 years of CK's existence are invited for a school tour and meal in the school cafeteria. Event will culminate with a trophy giveaway and Mass

c. Social Media Policies (Internal & External)

- i. Policy has been updated with parent and teacher support
- ii. Currently in a period of review and feedback welcomed by advancement team
- iii. Updated policy will be sent out to families in the Welcome Packet
- iiii. As usual, there will be an avenue for student or families to opt out

d. Wayfinding system

- i. Digital mock up was shared to show improved signage for CK campus
- ii. Examples shown were the Gym, Preschool, and Main Entrance on Long
- lii. Benefits would be ease of navigation for visitors, improved safety and emergency response time

C. Committee Reports

a. PTO Liaison - Kelli Kania

- i. Bingo Night was a success
- ii. Improvements to staff lounge have been well received

b. Parish Council Liaison - Brock Sande

- i. Progressing towards replacing the church steps
- ii. Reported the discussion of Clean Building Act of WA State and that the facilities staff is working with a contractor who specializes in preparing parishes and schools for compliance
- iiii. SAC discussed researching upgrading to LED Lighting with the City of Richland's incentive program. Sarah Moore volunteered to pursue this with electrical providers and the City of Richland Rebate program

c. Finance Council Liaison -Mark Austin - tabled for Executive Session

d. Facilities Liaison - Caitlin Elder

- i. Facilities are pursuing a button operated Flashing Crosswalk on Long street
- ii. Playground equipment is an upcoming capital expense. Thank you to families that have already donated time, talent, and treasure

****IV. Old Business****

- A. Action: SAC Constitution and by-laws to finalize -
 - a. Tabled for next meeting

****V. New Business****

- A. Anti-Bullying and Behaviors Policies - Melanie Iglesias
 - a. Dr. Iglesias presented insights from her practice and research findings from the American Academy of Pediatricians
 - i. Even at CK, bullying happens wherever kids gather
 - ii. Research shows discussion yields to reduction
 - iii. CK has a faith based approach which includes community circles, restorative discipline, and encouraging bystanders to speak up

****VII. Next Meeting****

- A. February meeting Thursday, 27th
 - a. Math Curriculum - Mrs. Peugh

****VII. Executive Meeting** (Guests excused)**

- A. Finance Council Liaison- Mark Austin
 - a. After several meetings with the finance council and a thorough process, a budget for the 2025-2026 school year has been developed.
 - i. The school is planning on healthy enrolment of over 400 students
 - ii. Going forward, the school operational expenses will be increasing due additional personnel and programs, which are in the best interest of the students
 - iii. The tuition increase for the upcoming school year is planned to be 5%
 - iiii. There was a robust discussion of the tuition increase and an advisory vote was taken in favor and in agreement with the planned budget.

****VIII. Adjournment****

- A. Adjourned at 7:55 pm