

CKCS SCHOOL ADVISORY COMMISSION (SAC)  
**MEETING MINUTES**

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Date: September 26, 2024

Time: 5:30-7:00pm

Location: Christ the King Catholic School, Multipurpose Classroom

**\*\*I. Opening\*\***

A. Opening Prayer (5:35pm)

B. Attendance

- a. Voting members: Kelli Kania, Brock Sande, Winnie Magdangal, Melanie Iglesias, Corey Short, Mark Austin, Eric Wiedner
- b. Non-voting members: Kris Peugh, Courtney George, Sarah Moore, Caitlin Elder, Theresa Woehle
- c. Guest: Jesse (school parent)

**\*\*II. Approval of Minutes\*\***

A. Review and Approval of Previous Meeting Minutes

- a. No minutes to approve. Previous meeting (August) was canceled due to highway closures.

**\*\*III. Reports\*\***

A. Principal's Report

a. Enrollment

- i. Enrollment for 2024-2025 school year is strong with 413 K-8 and 60 pre-school

b. Update Spanish Programs (K-3rd)

- i. Began year with online instruction through Spanish Academy, but this turned out to be less than ideal due to restrictions on student Chromebooks connecting to externally hosted Google Meet calls.
- ii. K-3 Spanish will now be taught in person by Michelle Santo
- iii. Middle school Spanish is being taught by Damien Sarrazolla and Fernanda Mendoza.

B. Office of Advancement Report

a. Sausage Fest 2024

- i. Volunteer Dinner Date scheduled for Saturday October 19<sup>th</sup>, time TBD
- ii. Sausage Fest was very successful. The accounting room is reporting gross sales that are \$40k higher than last year, though the overall expenses are still unknown.

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- iii. Discussed a variety of successes as well as opportunities for improvement for next year.
- b. Social Media Policy (outward facing platforms)
  - i. Theresa is working to finalize plans for CKCS social media presence as a marketing strategy for the school. Will e-mail families with info about outward facing platforms and give a chance for photo opt out.
  - ii. Q: What is the expected time commitment? A: Time should be minimal, will focus on planned communication about specific topics, e.g. virtues, STEM.
- C. Committee Reports
  - a. PTO Liaison [ Kelli Kania ]
    - i. In communication with Jessica Ramirez (new PTO head)
    - ii. Calendar of PTO events will be coming out soon
    - iii. October events: Middleton Farms, Trunk-or-Treat
  - b. Parish Council Liaison [ Brock Sande ]
    - i. Meets on Mondays on the same week as SAC
  - c. Finance Council Liaison [ Mark Austin ]
    - i. Last year's close ended better than expected due to higher return on dividends than estimated
    - ii. Finances are looking on track for the current year
    - iii. Will start working on next year's budget in December
  - d. Facilities Liaison [ Caitlin Elder ]
    - i. Finalizing plans to redo the church steps. No more patching is allowed, so they will be taken down over the summer and brought into compliance.
    - ii. Close to getting a new crosswalk between the main entrance and the Cramer house
    - iii. Discussed several ideas for ways to connect interested volunteers with opportunities for facilities projects

**\*\*IV. Old Business\*\***

- A. Action:
  - a. Constitution and by-laws update and direction forward
    - i. Update wasn't closed out last year. Corey will create a red-line change comparison of v4 to v2 to formally document changes.

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- ii. Aim to disseminate changes to the school community and approve v4 at October SAC meeting.
- a. AI Policy announcement (development status)
  - i. Lots of interest from staff in developing a policy
  - ii. Goal is to develop an AI policy that can be presented and put in the handbook by June
  - iii. Action item: establish an ad hoc committee that can provide monthly updates to SAC. Eric tentative as SAC liaison. Kris will have full committee in place by next SAC meeting.

## \*\*V. New Business\*\*

- A. SAC new member intros, name tags, new binders, updated contents, prayer
  - a. New member info is already on the school website
  - b. Have SAC nametags for members to wear at school functions
- B. Strategic Plan & EIP Briefing
  - a. In the coming months, Kris and Kelli will work on consolidating results of the accreditation self-study and the action status.
- C. Clean Energy Grant Program
  - a. Eric: Opportunity to win grant funding to install solar panels on the school roof. Found out about 2024 opportunity to put together application, but department is expecting to hold another round in 2026. Will take a significant amount of effort to put together a competitive application due to the complexities of the grant requirements.
  - b. Q: Is the potential monetary benefit from net-metering enough to justify the effort to prepare for next funding round? A: not clear with current information about current energy use and unknown lifecycle costs of solar panels. As a starting point, SAC will get information on school energy use in 2023 to discuss at the next meeting.
- D. Parent concerns about budget
  - a. Guest parent brought forth "rumors from the blacktop" regarding a general desire by parents for more information on the school budget.
  - b. Clarified that Sausage Fest funds go directly to operation of the school, not to the diocese.
  - c. Some parents are frustrated by recent staff cuts. The reason for the cuts is that the school expanded positions the year before, but this wasn't financially sustainable.

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- d. Discussed the direct tradeoff between teacher salaries and tuition costs.  
Clarified that 86.8% of revenue goes to teacher salaries/benefits, and that this information was sent to parents in the enrollment letter.
- \*\*VII. Next Meeting\*\***
- A. Discussion topics for October meeting
    - a. Strategic Plan Progress Reports
- \*\*VIII. Adjournment\*\***
- A. Adjourned at 7:28 pm